

# AuditGUARD

## Companies with high safety and quality demands rely on PICS.

PICS' AuditGUARD takes collecting and tracking contractor data to the next level. Our audits are personally performed by PICS' Qualified Professionals – some of the top auditors in the industry.

The process starts when we assign a highly experienced professional to perform a one-on-one audit on your supply chain. PICS reviews everything from paperwork in the contractor's office to performance in the field. You can customize which audits we perform based on contractor risk and your organization's needs.



### Implementation Audit

The Implementation Audit is the next step to ensure that the contractor's written policies and procedures are implemented.

In an Implementation Audit, PICS verifies items, such as:

- Inspection of critical equipment
- Presence of documented safety meetings
- Regular and consistent employee training
- Maintenance of Personal Protective Equipment (PPE)
- A PICS Qualified Professional will then meet with the contractor to verify training documentation and verify that it meets compliance requirements.

### Manual Audit

The Manual Audit is a thorough review of a contractor's policy and procedure manual. The review considers the services performed by the contractor and ensures that the manual complies with legislative requirements and industry best practices.

With extensive expertise in Safety, Quality, Security, and Food & Beverage, each Manual Audit is performed by an experienced PICS Qualified Professional. Our auditor's role is to help your contractors to meet, or exceed, your expectations.

PICS works to improve the contractor's safety culture. Contractors who have missing programs are given the opportunity to improve and update their manuals before moving forward. We will provide them with documentation they may need – at no additional charge.

This step is an important aspect of the contractor management process. PICS believes that the auditing process is a leading indicator in measuring contractor performance.

### Drug & Alcohol Audit

The Drug & Alcohol (D&A) Audit is a thorough review of a contractor's drug and alcohol program. The D&A Audit confirms that the contractor meets company-specific policies, industry standards and legislative requirements. PICS then verifies and reviews documentation to confirm that the testing requirements are met.

### Background Check Audit

The Background Check Audit assists organizations to comply with regulatory and internal requirements as they relate to background checks. PICS audits contractor compliance and how each company administers background checks on their employees. The audit also reviews the contractor's validation processes.

### Field Audit

The Field Audit is an on-site inspection to confirm that contractor employees understand the policies and procedures required of them. Our Qualified Professionals conduct interviews and cross-reference the Manual and Implementation Audits to validate that contractor employees have a full understanding of the work practices necessary to safely perform their jobs.



**PICS has an experienced team of professional auditors with the expertise to meet your auditing needs. Learn more about our technical services and what PICS can offer your business.**

Contact Us Today:

**1-800-506-PICS**

[PICSauditing.com](http://PICSauditing.com)

**w.w.Cannon, Inc.**

Design. Layout. Build. Install.

800-442-3061

[www.wwcannon.com](http://www.wwcannon.com)

**PICS**  
THE CONTRACTORS' CHOICE