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# Starrco Modular Wall System Quote Request Checklist

Everything You Need to Initiate Your Modular Wall System Project



## Everything You Need to Start Your Modular Wall System Quote

Planning to install a new Modular Wall System? The Starrco team would be happy to provide you with a fast, free quote for your project. To create an accurate proposal, here's what our team will need to know from you.



Please note that not every modular wall system project will need every item outlined in this guide. If you see something that is unnecessary for your project, feel free to disregard, but remember that ***the more information you give us, the more accurate your quote will be.***

## QUOTE CHECKLIST

### APPLICATION

What is the application for your new modular wall system? Will it be a conference room, a break room, a supervisor's office within a warehouse, or something else?

### TIMELINE

Have an idea of when you need your wall system installed. Modular wall systems ship and are installed quickly, but to deliver on time it's important that your supplier understands your timeline and any related milestones.

### LOCATION

What zip code are you shipping to? We need this information to estimate freight costs.

### LONG-TERM GOALS FOR THE SPACE

Modular wall systems are easy to reconfigure and add onto if you need changes in the future. Do you have plans to expand your office (in footprint or in height) as your business grows? Will this office be permanent, or is it a temporary solution?

**OFFICE DIMENSIONS**

Width x length x height, as well as ceiling height and exterior wall height are critical in ensuring you get the right sized office for your space. Are there any overhead obstructions that you will have to work around?

 **ROOM CONFIGURATION**

To get an accurate quote for a modular wall system, it will be helpful for you to provide a sketch. Your sketch should include:

- |   |   |
|---|---|
| <input type="checkbox"/> All intersecting walls         | <input type="checkbox"/> Door types and locations |
| <input type="checkbox"/> Any existing interfacing walls | <input type="checkbox"/> Door swings              |
| <input type="checkbox"/> Room layout                    | <input type="checkbox"/> Window locations         |

 **MODULAR WALL SYSTEM PANEL TYPE**

What panel type is best for your modular wall system? In general, customers choose from:

- Vinyl-covered gypsum (typical, Class A fire rating, ASTM-E-2768)
- FM-Approved panel (Class 1 fire rating, FM-4880 & FM-4881)
- Painted aluminum or steel (smooth surface)
- FRP or HDPE surface (wipeable and impact-resistant)
- Reinforced panel composition (ability to mount heavy objects)

 **LOAD BEARING**

Are you planning to store materials on top of the office, or will you need to be able to walk on top of the building to perform routine maintenance?

 **OFFICE DOORS**

How many doors will be in your modular wall system?

- |   |  |
|---|--|
| <input type="checkbox"/> Will you need non-standard-sized doors? (standard size is 3'0" x 7'0") | <input type="checkbox"/> Door sweeps?                      |
| <input type="checkbox"/> Will you need door thresholds?   | <input type="checkbox"/> Door gaskets?                     |
|   | <input type="checkbox"/> Will any doors have glass panels? |

**CEILING SYSTEM**

Will the supplier furnish the acoustical drop ceiling, or will this material be furnished and installed by others? Is there sufficient space in the ceiling plenum to run electrical, light fixtures, air circulation equipment, etc?

 **ELECTRICAL COMPONENTS**

Know electrical requirements for your new modular wall system.

- |  |  |
|--|--|
| <input type="checkbox"/> Will your modular office require electrical components, or will your team furnish those components? | <input type="checkbox"/> If you need electrical components, do you need field-wired devices or Modular Quick Tric devices? |
|--|--|

 **ADDITIONAL REQUIRED COMPONENTS**

Which additional components and features should the Starrco team account for? Does your modular wall system need:

- |   |   |
|---|---|
| <input type="checkbox"/> A safety rail?                 | <input type="checkbox"/> Heat or air conditioning or exhaust fan? |
| <input type="checkbox"/> Sound protection?              | <input type="checkbox"/> Fire sprinklers or other fire systems?   |
| <input type="checkbox"/> Flooring? (if yes, what kind?) |   |
| <input type="checkbox"/> Plumbing of any kind?          |   |

 **MODULAR WALL SYSTEM WORK PERMITS & INSTALLATION**

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- If permits are required, who is responsible for securing them?

**Who is installing your modular wall system? Your team, a Starrco distributor, or a third party?**

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- Will the installation crew have access to a forklift?
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- During installation, will you allow trash disposed in your dumpster?

## Let Starrco Handle Your Next Modular Wall System Project

Our team can quickly put together a proposal that reflects your application (offices, breakrooms, labs, equipment enclosures, etc.) and your unique requirements for your new modular office or building. We're looking forward to working with you!



Feel free to use the graph paper below to sketch out the size and layout of your next project!

A large grid of graph paper occupies the central portion of the page, intended for sketching project layouts. The grid consists of 20 columns and 30 rows of small squares.